

## **FREDERICK COMMUNITY ACTION AGENCY**

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### **MEETING ANNOUNCEMENT**

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### **MEETING OF THE BOARD OF DIRECTORS**

#### **Meeting Date, Time & Location**

**Wednesday, October 16, 2019 – 12:00 noon to 2:00 p.m.**  
**Frederick Community Action Agency**  
**100 South Market Street, Frederick**

#### **Meeting Agenda**

- Call to Order / Introductions
- Approval of Minutes
- Financial Reports – Michele Ott, Supervisor
- Community Action Health Center – Quality Improvement Report – Janet Jones, Assistant Director and Cathy Holman, Nurse Practitioner
- Project Director's Report – Janet Jones, Assistant Director
  - Appointments
  - Approval of Policies and Procedures
- Director's Report – Brad Petersen, Assistant Director
  - City Ordinance for CABoD
  - Board Bylaws – Revisions
  - Director's Position / Transition Planning / "New Direction"
- Other Business and Announcements
- Adjournment